

WRESTLINGWORTH AND COCKAYNE HATLEY PARISH COUNCIL

MINUTES of the Wrestlingworth and Cockayne Hatley Parish Council Meeting held at Wrestlingworth Memorial Hall on 2nd September 2019 at 7.30pm

Present: Chairman Cllr R Barratt, Vice-Chairman Cllr S Williams, Cllr A Dagless, Cllr N Dodgson, Cllr J Kirkpatrick, Cllr F Dewey, Mrs C Dear (Clerk) and 1 member of the public.

Apologies: None

Absent: CBC Cllrs A Zerny & T Wye

Open Forum: No open forum comments

New Councillor: Cllr Barratt welcomed our new Councillor Kevin Puddephatt. Clerk asked to send relevant new councillor documents to Cllr Puddephatt. Cllr Puddephatt to join Cllr Dewey on a New Councillor Training Course in October. **ACTION CD**

Ethics and Standards Code

No declarations of interest to report.

Minutes of Previous Meeting

The minutes of the Parish Council meeting held on 15th July 2019, having been previously circulated, were approved and signed by the Chairman.

Matters arising

The rotten bridge has been reported but not yet fixed. The old butcher's shop house's responsibility over the brook is yet to be looked into. Cllr Barratt has reported that the school road signs are obscured with vegetation.

The Clerk added that she had

- Forwarded relevant emails to Parish Councillors and updated noticeboards
- Completed agenda, budget and financial statement for September's meeting
- Reconciled bank statement with income and expenditure and transferred £6.5K to cover August & September's outgoings
- Forwarded planning applications to Planning Committee
- Requested re-tensioning of cableway (Fenland Outdoor Play solutions)
- SAGE – transactions added to end of August
- Applied to BHF for a defibrillator grant
- Updated website with minutes and agenda
- Contacted Zurich Insurance to advise them of claim for church wall against CBC
- VAT return completed and sent for 1 May – 31 July 2019
- Requested quote from Terry Seymour, electrician for electricity supply and fitting of defibrillator casing at Millennium garden
- Asked Jim Reeves & Scott Knibbs for quotes for the maintenance of the Millennium Garden – received quote from Jim. Scott replied to say he was too busy.

- Asked Jim Reeves, Tim Moser and David Granger for quotes to trim the lime trees at St Peter's Church. Received quotes from both Jim and Tim. Nothing from David Granger.
- Met with Alan Briggs to discuss voluntary maintenance of Millennium Garden
- Asked Tim Moser to carry out lime tree trimming and requested and received copy of public liability insurance certificate
- Conducted street light survey of Wrestlingworth, wrote up results and distributed to councillors
- Requested and received public liability certificate from Goodwill Fund for fete (7th Sept 19)

Cockayne Hatley Co-Op Land - Village Green & CIC

Cllr Barratt informed the Council that the CIC application sent to Companies House regarding the formation of the CIC had been returned once more with a request for evidence of legal personality within the incorporation documents. Clerk asked to contact Louise Ashmore for advice. **ACTION CD**

Super-fibre broadband update

Cllr Dagless informed the meeting that Voneus has prepared a detailed plan of what they want to install at St John's Church, Cockayne Hatley which includes architects drawings. This information has been passed to Tony & Gloria Crossley, who look after the church. As yet no costings or timeframe have been provided by Voneus. They have said that parts of Wrestlingworth may also benefit. The Crossleys are due to talk to Voneus this week.

East/West Rail Link

There is unlikely to be any further update on the East/West Rail Link until the autumn of this year.

Green Infrastructure Plan Update

The discussion with the CBC RoW Officer regarding the reopening of the ridge bridleway are still to be progressed. **ACTION RB**

Portfolios

PLAY AREA – Cllr Dewey informed the council that several site visits have been carried out since the last report and the following actions were carried out:

Bins emptied and litter cleared

Loose boards on toddler bridge replaced / tightened by Cllr Kirkpatrick

Ground repairs and safety sign replacement have not yet been carried out by Cllrs Dewey and Kirkpatrick as we wait for a mutually convenient dry weather period.

HIGHWAYS – Cllr Dodgson updated the Council on:

Speed Watch

- Lack of volunteers still an issue. Only 5 people have participated in 13 sessions so far this year. Volunteers to be sought via Facebook. **ACTION RB**
- 8 sessions held on Potton Rd and 5 on High Street.
- 124 vehicles exceeded 35 mph, 103 of these were on the Potton Rd.
- Highest speed measured was 45mph on Potton Rd.
- Between 8 & 9am on 20.08.19, 276 vehicles were recorded travelling in one direction on the Potton Rd towards the T junction.

High Street (Rural Match Funding) – Cllr Dodgson informed the council that CBC's Chief Highways Officer (Paul Mason) has reviewed the High Street speed reduction measures and as a result have reneged on their promise to replace the SIDs with the more effective Truvelo units as used in surrounding villages. All they will now do is to relocate one existing SID so that the two units are back to back on the west side of the High Street.

After a lengthy discussion, it was agreed that Cllr Dodgson should inform CBC that the Parish Council continue to consider the current SIDs as not fit for purpose and maintain that the signs should be replaced with Truvelo units. **ACTION ND**

It was also agreed that Cllr Barratt would progress speed reduction measures on Potton Road with CBC. **ACTION RB**

The Clerk was asked to request a breakdown of the invoice received from CBC. **ACTION CD**

WEBSITE – Cllr Kirkpatrick said that he had no updates to give. It was agreed by all Councillors that the domain address - <https://wrestlingworthandcockaynehatley-pc.gov.uk/> would be renewed for a further 2 years at a cost of £72 + VAT from November 2019.

Planning

The current Planning applications were discussed. (**Appendix C**)

Finance

Councillors approved the payment of invoices (**Appendix A**).

The Financial statement (**Appendix B**) was discussed along with the budget for 2019/20

The Council were reminded that provision for a defibrillator for Cockayne Hatley would be included in the budget for 2020/21.

Correspondence – Emails distributed between meetings include:

- Lighting survey results requested by CBC with view to possible adoption of parish lights. It was agreed that the survey of the lighting in the parish would be sent to CBC stating that we may be interested in CBC adopting the parish lights. **ACTION CD**
- Defibrillator (Wrestlingworth) – It was agreed that an external Defibsafe2 Cabinet would be purchased from BHF at a cost of £479.16 + VAT. Clerk asked to order item. **ACTION CD**
- Clerk asked to contact the Claims Department at CBC to chase up claim for church yard wall. **ACTION CD**
- Approval was given for Cllrs Dewey and Puddephatt to attend the New Councillors course at a cost of £60

Any Other Business

Cllr Williams asked the Councillors what would be included in the next copy of the Village Link. It was decided that the results of the speed watch surveys would be included and also the filling of the Councillor vacancy.

Cllr Dagless asked if permission for the relocation of the noticeboard in Cockayne Hatley had been sought. Cllr Barratt confirmed that the move had been previously discussed. Clerk said she would check that the relocation had been completed properly. **ACTION CD**

The meeting closed at 8.55pm

Date of Next Meeting – Monday 18th November 2019 at 7.30pm.

Appendix A

Financial Report – September 2019

The following accounts are to be paid and the clerk requested the council's endorsement.

August	E-on Electricity supply D/Debit		208.74
August	Clerk's Salary D/Debit		427.28
August & Sept	Clerk's expenses (Telephone, Internet, Stamps, stationery)		30.58
August & Sept	SAGE – accounting software D/Debit		36.00
August	Central Bedfordshire Council – uncontested election		65.06
August	HM Revenue & Customs – VAT return	719.40	
August	CPRE – affiliation fee		36.00
August	T M Tree Services		350.00
July	Apex Tree Services		120.00
July	D J Granger – grass cutting		637.01
July	D J Granger – grass cutting		637.01
August	D J Granger – grass cutting		637.01
August	British Heart Foundation		600.00
August	Fenland Outdoor play solutions (cableway re-tensioning)		578.76
August	D J Granger – grass cutting		637.01
September	HCI Data – domain renewal (15 Nov 2019)		86.40
September	Housing for defibrillator		574.99
September	BATPC – 2 New Councillor courses		60.00

Appendix B

WRESTLINGWORTH & COCKAYNE HATLEY PARISH COUNCIL**FINANCIAL STATEMENT AT 31 August 2019**

	<u>Year to 31 August 2019</u>		<u>Year to</u>
	<u>Actual</u> <u>Period to 31</u> <u>August 19</u>	<u>Budget</u> <u>for year</u>	<u>March</u> <u>2019</u> <u>Actual</u>
Income			
Precept	22,482.00	22,482.00	20,030.00
Interest	9.08	15.00	23.75
CH land grant			258.78
Bench contribution			905.00
Grass Cutting Contribution		380.00	380.33
VAT refund to March 19	259.96	259.96	122.43
Total Income	22,751.04	23,136.96	21,720.29
Operational Expenses			
Accountants fees & Sage	181.00	500.00	280.00
Affiliation Fees	172.00	300.00	308.00
Amenity Field lease		120.00	
Benches			1,847.87
British Legion		25.00	19.00
Church Clock Maintenance		325.00	258.00
Churchyard Maintenance		1,000.00	
Clerk's expenses	175.19	350.00	264.02
Clerk's salary	2,136.50	5,128.50	4,837.56
Election expenses		375.00	
Electricity - street lighting	981.16	2,000.00	1,919.05
Electricity/lighting - maint	107.50	1,000.00	911.25
General Maintenance		500.00	0.00
Grants (see below)	1,500.00	1,500.00	1,050.00
Normal Grass and Hedge cutting	3,185.04	8,000.00	6,264.09
Other grounds & tree work		1,000.00	
Insurance	841.21	850.00	810.70
Memorial Hall Hire	28.00	100.00	89.00
Millennium Garden		100.00	0.00
Parish Tidy Up		500.00	237.50
Playing field Maintenance	110.50	1,000.00	923.45
Playing field lease (arrears)		1,440.00	1,440.00
Training expenses		200.00	83.00

Web site		500.00	579.00
Vat expensed and not yet recovered	13.54	0.00	
	9,431.64	26,813.50	22,121.49
Operating surplus/deficit	13,319.40	-3,676.54	-401.20
Projects			
Allotment lease and set up		2,500.00	
Speed reduction measures		7,500.00	
Neighbourhood Plan		0.00	10.00
Cockayne Hatley land & set up		3,000.00	65.00
Project Grants received			
Net Project costs	0.00	13,000.00	75.00
Overall surplus/deficit	13,319.40	-16,676.54	-476.20
RESERVES			
Bank brought forward	31,075.08	31,075.08	
(Deficit)/Surplus for period	13,319.40	-16,676.54	
Bank carried forward	44,394.48	14,398.54	
VAT refund due	13.54		
Total	44,408.02		
GRANTS PAID IN YEAR			
Youth Club			800.00
Village Link	150.00	150.00	150.00
Wrestlingworth Memorial Hall			1,000.00
St Peter's Church	1,000.00	1,000.00	
Parish Walking & Wildlife			
Lower School	350.00	350.00	350.00
	1,500.00	1,500.00	2,300.00

IMPORTANT NOTES

- Grass cutting varies according to number of cuts required & amount of hedge
- 1 cutting
 - 2 Current account - 31/08/19 717.70
 - Deposit account - 31/08/19 43,676.78

44,394.48

Planning Applications as at 30th August 2019

Application No. and Date	Location	Works Proposed	PC Comment	Status
CB/18/01509/FULL 03.05.18	Land adjacent to 21 Village Road C/Hat	Retrospective change of use to garden following purchase June 2017	No comment	Refused 02.08.18 Applicant has appealed the decision. PC has supported the appeal
CB/19/01750/FULL 25.06.19	5 Molehill Barns, Sutton Road, Eyeworth	Change of use from Bed & Breakfast back to residential house		Awaiting decision
CB/19/01999/REG3 04.07.19	Land off Potton Road, Wrestlingworth	Construction of 8 dwellings, including roads, sewers, hard and soft landscaping	See below	
CB/TRE/19/00279 07.08.19	Old Rectory, Village Road, Cockayne Hatley	Fell dead Walnut tree protected by Preservation Order		
CB/EN/19/0390 23.08.19	Land at Randall's Close	Enforcement Case re: creation of parking spaces		Not yet investigated

PC Comments CB/19/01999/REG3 submitted to CBC

Surface and Foul Water Strategy

Both surface and foul water in Potton Road currently drain into the main drainage system; this joins the drainage system running south along the High Street at the T junction with Potton Road. This area is already subject to flooding in the event of heavy rainfall with outflow from the drains and also from the Brook which runs south along the High Street. There have been several instances in the last year when sewage has leaked from the manhole at the junction of

Potton Road and flowed into the Brook, contaminating the water course. In light of the surface water from the proposed site now being planned to drain into the main drainage system, rather than into soakaways as envisaged at the pre-planning stage, the Parish Council requests that steps are taken as a condition of permission to mitigate against this problem and any works required to provide the mitigation are required to be delivered prior to the dwellings being occupied.

Highways

The proposed access to the site is very close to the junction of Potton Road and the High Street. Traffic flows at this junction are very high as it is a secondary lorry route. At present vehicles are prone to swing round the curved corner from the High Street and into Potton Road at considerable speed, making this an already dangerous junction both for pedestrians trying to cross the Potton Road and for residents of the properties close to the junction who have very poor visibility from their drives onto the road. The Parish Council requests that the rounded curb between High Street south and Potton Road is squared off so that vehicles have to slow down significantly to negotiate the junction. This would improve safety for existing properties, pedestrians and the proposed development. This road safety improvement would also allow the opportunity to install dropped curbs at this crossing point to assist wheelchair users and pedestrians with pushchairs.

CABE Build for Life Assessment

This document states that Wrestlingworth has a village shop and tea room. This has not been the case for many years.

Build for Life Assessment

This document states that “due to the private entrance and the layout of the site and adoptable road, the development allows for future expansion onto adjacent land if necessary”. The Parish Council specifically asked for this layout in order to access the proposed allotment site adjoining the development, the lease for which is currently being drawn up by CBC, and the statement needs to be amended accordingly.

Ecological Survey

The Ecological Survey has not picked up the large active badger sett in the adjacent meadow immediately to the rear of 29/31 High Street.

The Parish Council also request that consideration is given to installing Swift and Bat boxes as appropriate as part of the delivery of this development.