

WRESTLINGWORTH AND COCKAYNE HATLEY PARISH COUNCIL

MINUTES of the Wrestlingworth and Cockayne Hatley Parish Council Meeting held at Wrestlingworth Memorial Hall, on 16th November 2015 at 7.30pm

Present: Chairman Cllr R Barratt, Vice-Chairman Cllr S Williams (minutes), Cllr C Turner, Cllr G Whale, Cllr N Dodgson, Cllr J Kirkpatrick, Central Bedfordshire Cllr A Zerny (part-time), three members of the public.

Apologies: Catherine Dear (clerk) Cllr Dagless, Central Bedfordshire Cllr Gurney.

Community Police Officers Report:

PCSO M Didonato had emailed the crime figures to the Council. See appendix C.

Open Forum:

Tony Warner said that after recently experiencing a burglary in broad daylight, he felt that Neighbourhood Watch should be strengthened. It was explained that the Neighbourhood Watch Co-ordinator had recently stood down and nobody had come forward to take on the role. Cllr Barratt agreed to put a piece about Neighbourhood Watch in the next Village Link. **Action RB**

Tony Warner also asked how effective Speed-watch schemes were. Both Cllr Zerny and Cllr Dodgson agreed that they were helpful in dealing with speeding traffic.

Richard Whitlock informed the meeting that the Solar Campaign had heard nothing about the proposal for a solar farm going forward, despite making enquiries of all parties concerned. This mirrored the lack of information received by the Parish Council.

Cllr Zerny said that there was a delay with the schedule for the installation of super-fast broadband in Wrestlingworth. He also reported that issues at the cross roads were still in hand with CBC officers following the 30 email response from residents. St this point he had to leave the meeting.

Ethics and Standards Code of Conduct Declarations of Interest:

None declared

Minutes of the Previous Meeting:

The minutes of the Parish Council meeting held on 5th October 2015, having been previously circulated, were taken as read and signed as a true and accurate record.

Matters Arising:

1. Signage for Lousy Bush Nature Reserve – Cllr Barratt would raise this with the PWWG Committee at their meeting on 17th November.

2. Brook Clearance - Cllr Barratt reported that after consulting with the PWWG it was recommended that March and September were the best months for brook clearance. It was agreed that there would be the regular tidy-up weekend on March and another in September focussing only on the brook.

Chairman's Report:

In the previous six weeks he had,

1. Represented the Parish Council at the Potton Council Civic Service at St Mary's.
2. Urged residents to support call for road safety measures to be introduced at the crossroads by making representation to CBC.
3. Attended the History Society meeting at their invitation to provide guidance on the options regarding the long term storage of documents and artefacts.
4. Laid a wreath on behalf of the Parish Council at the Remembrance service at St Peter's.
5. Following complaints from two residents; contacted a resident and asked them to trim back hedge over growing the footpath.
6. Held meeting with Owen Harrison from CBC Housing dept with Sandra Williams to discuss what the process is in regard to rural exception sites.
7. Responded to a resident's enquiry regarding position with improving the Wrestlingworth's brook to reduce flood risk.
8. Followed up with Iain Finnigan at CBC on the progress with the actions arising from their Flood Risk report, the results of the survey of culverts undertaken in August and raising concerns regarding the potential risk from the lack of railings along the brook where the sheet piling has been installed.

Portfolios

Children's Play Area

Cllr Kirkpatrick updated the meeting on the play area:

Fencing/Groundwork

1. Fencing work is now complete, an invoice for this work has been received by the Chairman and is for the correct amount as per the quotation.
2. Ground work is not yet complete. Cllr Kirkpatrick would be meeting with the contractor shortly. It was agreed that there should be a discussion with the present grass cutting contractor to see if he was able to cut this area to the required length. **Action CD**
3. Mole prevention has been scaled back. It was agreed that a warning sign could be put up.

Play Equipment

1. Fenland Leisure was selected as provider for the play equipment, and an order was placed. This decision was largely based on price, but also their flexibility and willingness to adapt to our requirements. They are also undertaking some of the key repair work as identified in latest ROSPA inspection.
2. Installation and repair work is due to commence on Monday 23rd November, and last for approximately one week (5 days).
3. The Lower School Head Teacher has been advised via email of this, although no acknowledgement has been received to date.
4. Clive Bird has previously expressed an interest in recycling the metal goal posts to a worthy cause, and I have emailed him to see if that is still the case. Fenland have been informed of this possibility.

Finance

1. CBC (Lisa White) has corrected Cllr Kirkpatrick's misunderstanding of the various sections that we are able to claim under. This means that effectively we cannot claim for any further monies beyond the £2,544.78 already allocated to the project. He has asked for clarification on this to see if there are further funds available under any sections that we could use.

Transport and Highways

Cllr Dodgson gave an update on Speed-watch. He informed the Council that he had four volunteers including himself. Indemnity forms had been completed and training would now be arranged. He had discussed issues of traffic speeding through Wrestlingworth with Paul Cook at CBC and informed him that a Speed-watch Group was being set up. Cllr Dodgson had offered to share information gained from this. Information provided by Paul Cook from speed monitoring in 2011 showed that the average traffic speed was 24mph.

He had met with Ken Ellis, a resident, who had been working closely with the police to obtain detailed information on speeding. This information provides a very different view of traffic speed through the village. Average speed was much higher than the information obtained from Paul Cook suggested, with a substantial proportion of traffic travelling above 35mph. Mr Ellis is in contact with both the police and CBC with regard to this, he and Cllr Dodgson have agreed to keep in contact regarding the various outcomes. Cllr Dodgson offered to accompany Mr Ellis to meetings with the police.

Action ND

Cllr Barratt reported that he had obtained some information about parish council owned mobile speed recorders in Suffolk. The cost of these was approximately £3,000. It was felt that this was something the council might consider at some point in the future.

Clerk's Report

Not available

Neighbourhood Plan and Steering Group

Cllr Williams reported that the Steering Group had met once since the last Parish Council Meeting.

She made the Parish Council aware that CBC have had to abandon their development strategy as they had not 'met their duty to co-operate' and although this was challenged in the High Court and a right of appeal was given, they have decided to start again to prepare a local plan. There is a government requirement that this is in place by 2017. So at present they are falling back on the 2009 plan but hope to get a new plan drafted within 12 months. This means that our Neighbourhood Plan Steering Group must keep a close eye on the work that CBC will be drafting for their plan.

It was recommended by CBC that the Wrestlingworth Settlement Envelope was reviewed. This work has been undertaken by members of the Steering Group walking round the village and visually checking the Settlement Envelope map published by CBC in their Local Development Framework Proposals of 2011. A report has been drafted and some minor changes suggested. This will be discussed at the Steering Group's next meeting on 18th November.

The need for additional burial/interment of ashes space for Wrestlingworth has been reviewed by St Peter's PCC. Their report, which concludes that there is sufficient space past the end date for the Neighbourhood Plan, will be included as evidence. The graveyard at St John's Cockayne Hatley is open and has sufficient space, so this has not been reviewed.

It has also been recommended that the Wrestlingworth Conservation Area Appraisal which was undertaken by Mid Beds District Council in 1982 was looked at. There is at present some difficulty locating a copy as it is not available on the internet.

The Steering Group was disappointed at the lack of interest both in joining the Group and in taking part in Focus Groups in Wrestlingworth to test policies and other proposals for the Plan. Another way of engaging with the community will now be taken. A newsletter giving an update on the Neighbourhood Plan to date will be delivered to every house in the parish immediately after New Year. This will publicise a Drop-in session to be held at Wrestlingworth Memorial Hall on the morning of Saturday 16th

January 2016. At this event residents will be able to comment on policy drafts and the review of the Wrestlingworth Settlement Envelope.

A Focus Group has been set up for Cockayne Hatley and is being led by Cllr Dagless. They have met once and are supportive of the initial drafting of the Plan as it affects Cockayne Hatley. They will be meeting again to take forward their discussions.

Green Infrastructure Plan

The final GI Plan map showing priorities identified in the workshops and Drop-in sessions has been received from BRCC. This has been circulated by email to Parish Councillors, the Steering Group and the Walking and Wildlife Group Committee. The full GI Plan should be with us by Christmas. Once this is received the intention is to call a meeting of Parish Councillors, Steering Group members and members of the Wildlife and Walking Group Committee so that the action plan in the report can be taken forward. The map will then be posted on the Parish Council and PWWG websites. Information received to date will enable the Steering Group to begin the draft of environmental aspects of the Neighbourhood Plan.

Planning

Cllr Whale agreed to check on the response date for a retrospective application relating to Church Farm Wrestlingworth and he and Cllr Turner would action this.

A tree situated in the no-man's-land near the play area and needed cutting back was discussed. Cllr Barratt suggested that the cost should be shared between the householder affected, the PCC and the Parish Council. **Action RB**

Finance

Payments were approved (see appendix A) with the exception of Countrywide Grounds Maintenance, whose invoice had been made out to Cllr Kirkpatrick personally, another invoice, made to the Parish Council, would be requested. **Action JK**

It was noted that the cost of grass cutting to date this year was higher than the budgeted figure, £8,825 cost, against a budget of £5,500. The Clerk's suggestion of a budget figure for 2016/17 of £10,000 would be discussed at the next meeting.

Equality Issues

No issues to report

Correspondence

Leisure Strategy Parish Schedules – GIS Maps

It was agreed that CBC would be asked to include Cockayne Hatley grave yard and Wrestlingworth burial ground and amenity area on the Leisure Strategy parish schedules. **Action CD**

Salt Bags

It was agreed that salt bags would not be requested.

Rural Match Funding – Highway Schemes

It was agreed that the feasibility of making an application to the Local Transport Plan Rural Match Funding Scheme would be investigated without making any commitment at this stage. The closing date for applications is 22nd February 2016. **Action ND**

Other Business

Cllr Williams reported that on a recent visit to the County Records Office she had been informed that they did not hold any parish records for Wrestlingworth or Wrestlingworth & Cockayne Hatley since 1970. It was agreed that the Clerk would be asked to try to locate these records from previous clerks/chairmen. It was usually only minutes that were filed with the County Records Office, unless the parish held any documents of significance. **Action CD**

Cllr Barratt said that he would like the grass cutting contractor to quote for the inclusion of the recently cleared area at the junction of the High Street and Tadlow Road next year. **Action CD**

There being no further business, the meeting closed at 9.20pm.

The next meeting would be on Monday 18th January at 7.30pm at Wrestlingworth Memorial Hall

Appendix A

The following accounts are to be paid and I need to request the council's endorsement.

Oct & Nov	E-on Electricity supply D/Debit		230.46
October	Clerk's Salary D/Debit		352.17
October	D J Granger – Grass cutting Contractors		629.10
November	SLCC membership fee		103.00
October	C Dear – Salary Neighbourhood Plan Minute taking 21 st Oct 2015 (3 hours @ £8.83)		26.49
July – Sept	Terry Seymour – Electrical maintenance		64.50
Oct & Nov	C Dear – Clerk's expenses		38.15
October	Wrestlingworth Memorial Hall – Hall hire		34.00
October	Central Bedfordshire Council – Grass cutting contribution	352.51	
September	Countrywide Grounds Maintenance – prepare grass and grounds for play area		1086.00
October	Countrywide Grounds Maintenance – fence and gate for children's play area		2142.00

Appendix B

WRESTLINGWORTH & COCKAYNE HATLEY PARISH COUNCIL**FINANCIAL STATEMENT AT 30 September 2015**

	<u>2015/16</u>			<u>2014/15</u>	<u>2013/14</u>
	<u>Year to date</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Income					
Precept	18944	56	19000	19000	21122
Interest	18	2	20	28	26
Grass Cutting Contribution	353	-1	352	353	352
VAT refund	495	505	1000	1889	581
Total Income	19810	562	20372	21270	22081
Expenses					
Accountants fees	220	50	270	281	120
Affiliation Fees	159	141	300	270	258
Allotment lease and set up		2500	2500		
Amenity Field lease		120	120	240	
British Legion		25	25	25	30
Brook Maintenance Fund		10000	10000		
Church Clock Maintenance	285	-5	280	266	259
Churchyard Maintenance		2000	2000	1063	
Clerk's expenses	174	151	325	312	288
Clerk's salary	2424	1806	4230	3151	2463
Defibrillator set up & maint.		1500	1500		
Election expenses	65	310	375		
Electricity - lighting	749	671	1420	1023	1023
Electricity/lighting - maintenance	279	121	400	269	258
General Maintenance	75	25	100	42	
Grants (see below)	2885	-885	2000	750	3350
Grass and Hedge cutting	8196	-2696	5500	5354	3468
Insurance	719	-19	700	697	1430
Memorial Hall Hire	90	30	120	114	122
Millenium Garden		100	100	18	
Neighbourhood Plan	52	1948	2000	246	
Notice Board		0	0	2283	

Parish Tidy Up	456	-144	312	312	312
Playground Maintenance	345	9655	10000	114	114
Playing field lease	120	240	360		1080
Training expenses	20	480	500	90	
War Memorial	510	-85	425		
Web site	84	500	500	100	130
Total Expenses	17907	28539	46362	17020	14705
Surplus	1903	-27977	-25990	4250	7376
RESERVES					
Bank brought forward	52541		52541	48291	40915
(Deficit)/Surplus for period	1903		-25990	4250	7376
Bank carried forward	54444		26551	52541	48291
GRANTS PAID IN YEAR					
Village Link	150		150	150	600
Wrestlingworth Pre School/PTA			500	500	500
Wrestlingworth Memorial Hall	1635				1000
St Johns Church	1000				1000
St Peters Church					
Potton Town Council re Gypsy site					150
Marias Ensemble	100			100	100
TBA			1350		
	2885		2000	750	3350

IMPORTANT NOTES

- 1 It is not anticipated that the provision for the Brook will be spent this year but we need to put monies aside
- 2 The Playground budget is very provisional and grants will be available
- 3 Grass cutting varies according to number of cuts and amount of hedge cutting

Wrestlingworth and Cockayne & Hatley – October/November 2015**Crime Type Breakdown in last 12 months**

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	A
Current Financial Year: 2015/2016	2	1	1	0	5	0	0						9	1
Financial Year: 2014/2015	6	2	1	1	0	0	1	1	1	1	1	2	17	1
Financial Year: 2013/2014	1	2	2	2	2	0	1	0	0	0	1	0	11	0
Financial Year: 2012/2013	1	0	1	2	0	1	0	1	0	3	0	2	11	0
Financial Year: 2011/2012	3	1	2	3	3	2	4	4	4	2	2	0	30	2
Financial Year: 2010/2011	2	3	3	2	0	3	1	0	0	1	1	1	17	1
Financial Year: 2009/2010	3	0	2	1	1	2	1	5	2	6	1	0	24	2
Financial Year: 2008/2009	2	2	1	1	1	2	3	1	1	0	0	1	15	1
Financial Year: 2007/2008	2	4	1	1	2	4	4	1	3	0	0	1	23	1
Financial Year: 2006/2007	2	1	1	0	0	1	1	1	2	0	1	4	14	1
Financial Year: 2005/2006	0	1	1	3	1	3	2	0	4	1	2	0	18	1

Long term trend for each of the following offences

Burglary other

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2015/2016	2	0	1	0	1	0	0						4	0.57
Financial Year: 2014/2015	0	0	1	0	0	0	0	1	0	0	0	0	2	0.17
Financial Year: 2013/2014	1	0	0	1	0	0	0	0	0	0	0	0	2	0.17
Financial Year: 2012/2013	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2011/2012	1	0	0	0	0	2	1	1	0	1	0	0	6	0.50
Financial Year: 2010/2011	1	1	2	0	0	0	1	0	0	0	0	0	5	0.42
Financial Year: 2009/2010	0	0	1	0	0	0	1	3	0	0	0	0	5	0.42
Financial Year: 2008/2009	0	0	1	0	0	0	1	0	0	0	0	0	2	0.17
Financial Year: 2007/2008	0	0	0	0	0	1	0	0	0	0	0	0	1	0.08
Financial Year: 2006/2007	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2005/2006	0	0	0	0	0	0	0	0	1	0	2	0	3	0.25

Burglary non dwelling

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2015/2016	0	0	0	0	0	0	0							
Financial Year: 2014/2015	2	1	0	1	0	0	0	0	0	0	1	1	6	0.50
Financial Year: 2013/2014	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2012/2013	0	0	0	0	0	0	0	1	0	0	0	0	1	0.08
Financial Year: 2011/2012	0	0	0	0	0	0	1	1	0	1	0	0	3	0.25
Financial Year: 2010/2011	0	0	0	0	0	0	0	0	0	0	1	0	1	0.08
Financial Year: 2009/2010	1	0	0	0	0	0	0	0	0	1	0	0	2	0.17
Financial Year: 2008/2009	1	2	0	0	1	2	0	1	1	0	0	0	8	0.67
Financial Year: 2007/2008	1	2	0	0	0	2	0	0	0	0	0	0	5	0.42
Financial Year: 2006/2007	0	1	0	0	0	0	0	1	0	0	0	0	2	0.17
Financial Year: 2005/2006	0	1	0	2	0	1	1	0	0	0	0	0	5	0.42

Criminal damage

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2015/2016	0	0	0	0	1	0	0						1	0.14
Financial Year: 2014/2015	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2013/2014	0	0	0	0	2	0	0	0	0	0	0	0	2	0.17
Financial Year: 2012/2013	0	0	0	1	0	1	0	0	0	1	0	1	4	0.33
Financial Year: 2011/2012	1	1	1	2	1	0	0	1	1	0	1	0	9	0.75
Financial Year: 2010/2011	0	1	0	0	0	0	0	0	0	0	0	0	1	0.08
Financial Year: 2009/2010	1	0	0	0	0	2	0	0	0	2	0	0	5	0.42
Financial Year: 2008/2009	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2007/2008	1	2	0	0	0	1	0	0	0	0	0	0	4	0.33
Financial Year: 2006/2007	0	0	0	0	0	0	0	0	1	0	0	1	2	0.17
Financial Year: 2005/2006	0	0	1	0	0	0	0	0	0	0	0	0	1	0.08

Theft of motor vehicle

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2015/2016	0	0	0	0	1	0	0						1	0.14
Financial Year: 2014/2015	0	0	0	0	0	0	1	0	0	0	0	0	1	0.08
Financial Year: 2013/2014	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2012/2013	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2011/2012	0	0	0	1	0	0	0	0	0	0	0	0	1	0.08
Financial Year: 2010/2011	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2009/2010	0	0	0	0	0	0	0	0	1	0	0	0	1	0.08
Financial Year: 2008/2009	0	0	0	0	0	0	1	0	0	0	0	0	1	0.08
Financial Year: 2007/2008	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2006/2007	0	0	0	0	0	0	0	0	1	0	1	0	2	0.17
Financial Year: 2005/2006	0	0	0	0	1	0	0	0	0	0	0	0	1	0.08

Theft from motor vehicle

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2015/2016	0	0	0	0	2	0	0						2	0.29
Financial Year: 2014/2015	2	1	0	0	0	0	0	0	0	1	0	0	4	0.33
Financial Year: 2013/2014	0	0	2	0	0	0	1	0	0	0	0	0	3	0.25
Financial Year: 2012/2013	0	0	0	0	0	0	0	0	0	0	0	0		
Financial Year: 2011/2012	1	0	0	0	1	0	0	0	0	0	0	0	2	0.17
Financial Year: 2010/2011	0	1	0	0	0	1	0	0	0	0	0	0	2	0.17
Financial Year: 2009/2010	1	0	1	1	1	0	0	0	0	0	0	0	4	0.33
Financial Year: 2008/2009	1	0	0	0	0	0	0	0	0	0	0	0	1	0.08
Financial Year: 2007/2008	0	0	0	1	0	0	0	0	0	0	0	0	1	0.08
Financial Year: 2006/2007	2	0	0	0	0	0	1	0	0	0	0	0	3	0.25
Financial Year: 2005/2006	0	0	0	1	0	2	0	0	2	0	0	0	5	0.42

Crime Type	Recorded Crime		Solved Crimes	
	21/09/14 to 13/11/14	21/09/15 to 13/11/15	21/09/14 to 13/11/14	21/09/15 to 13/11/15
Violence without Injury	0	2	0	0
Burglary Dwelling	1	0	0	0
Burglary - Non Dwelling	0	0	0	0
Vehicle Offences	1	1	0	0
Other Theft	0	1	0	0
Criminal Damage	0	0	0	0
Total	2	4	0	0

The following crimes have been committed within the time period since your last meeting in September

Assault without Injury

- **06/11/2015 – Church Lane** – Family related domestic dispute.
- **07/11/2015 – Church Lane** – Known offender has thrown materials at victim causing minor injury.

Theft other

- **11/11/2015 – The High Street Wrestlingworth** - Named suspect has entered their parents' bedroom and removed jewellery from location.

Vehicle offences

- **10/11/2015 – The High Street Wrestlingworth** – Unknown offenders have removed a subwoofer from a vehicle and made off in an unknown direction.