

## **WRESTLINGWORTH AND COCKAYNE HATLEY PARISH COUNCIL**

### **MINUTES of the Wrestlingworth and Cockayne Hatley Parish Council**

**Meeting held at Memorial Hall, Wrestlingworth, on 11<sup>th</sup> May 2015 at 7.30pm**

**Present:** Cllr R Barratt, Cllr S Williams, Cllr C Turner, Cllr G Whale, Cllr N Dodgson, Central Bedfordshire Cllr and A Zerny, and 21 members of the public.

**Apologies:** Cllr J Beal and Police Representative PCSO M Didonato.

#### **Election of chairman and vice-chairman**

Cllr Dodgson proposed that Cllr Barratt continue as Chairman, Cllr Whale seconded the motion. Cllr Whale proposed that Cllr Williams be vice-chairman, Cllr Dodgson seconded the motion.

#### **Police Report**

PCSO M Didonato emailed the crime figures to the Council. See appendix C.

#### **Open Forum**

Concerns were expressed over the proposed Solar Park installations at Manor Farm, New England farm and Rectory Farm. The Chairman told the forum that until the 2 public exhibitions had taken place and an application was made, there was nothing for the Parish Council to comment on at this time. He went on to add that in the meantime, all Councillors should gain as much information as possible concerning this topic. After that time, the Parish Council would then assess the proposal. Hugh Williams asked the Council if they could consult the members of the parish after the exhibitions had taken place. It was added that the PWWG had been approached as there were ecological surveys taking place in the affected area. Corn Buntings are nesting in the area along with Turtle Doves being recorded. The RSPB were also in contact regarding this. It was also noted that the agricultural rating of the soil is high grade which is not normally approved for solar parks. Mr Anderson asked the Council to communicate to all residents via email after the exhibitions, Council agreed. It was noted that there was an active group in Guilden Morden regarding the Rectory Farm site. CB Cllr Zerny then gave an explanation on how CBC would deal with the application process. Concerns were also raised as to the site turning into a brownfield site after 20 years of solar park use. A resident at New England Farm, Paul, said that he thought it important that the residents of all 3 of the proposed sites should work together and if this project was to succeed the parish and surrounding areas were not be 'sold short'.

Clive Bird then asked the Council about maintenance work to the Children's play area. It was agreed that temporary repairs would take place in advance of a replacement project being approved. Cllr Whale said that he would seek assistance from Kevin Millard regarding grant applications for new playground equipment. **Action GW**

Marion Carlisle asked the Council about acquiring a defibrillator for the parish. Cllr Barratt said that the Parish Council were teaming up with the Goodwill Committee to consider providing a defibrillator for the parish. **Action RB**

Dave Morre (from the Chequers Public House) asked the Council about restrictions regarding use of the Amenity Field. He had 2 events in mind, a steam rally and a bike meeting. The Council told Dave that vehicles were not allowed onto the field. Also, the lease states that the field is to be

used for residents of the parish only. Dave said that he would email the details to the Councillors for their advice.

### **Ethics and Standards Code**

None declared.

### **Minutes of Previous Meeting**

The minutes of the Parish Council meeting held on 16<sup>th</sup> March, having been previously circulated, were taken as read and signed as a true and accurate record.

### **Matters arising & Chairman's report**

Cllr Barratt stated that after Cllr Ram's resignation, Cllr Ram had wanted the Council to know his 2 reasons for resigning. These were not liking the way the Council was being run and lack of support from the Chairman for the Neighbourhood Steering Committee.

Cllr Barratt informed the Council that he had taken on the role of representative of the Memorial Hall Committee for the Parish Council.

### **Portfolios**

It was agreed that the portfolios would be taken on by the following Councillors.

PWWG, Communications, Brook Maintenance and Allotments – Cllr Barratt

Chairman of Neighbourhood Steering Committee and Green Infrastructure Plan – Cllr Williams

Planning – Cllr's Turner and Dodgson

Website – Cllr Whale

Children's Play Area – Cllr Whale

Transport and Highways – Cllr Beal

Responsible Financial Officer – Clerk

Finance – Cllr Barratt to assist clerk if needed

### **Clerk's report**

- Forwarded relevant emails to Parish Councillors
- Completed minutes, agenda and financial statement for May's meeting
- Reconciled bank statement with cheques written
- Updated noticeboard
- Forwarded planning applications to Cllr's Ram and Turner
- Emailed Cllr Whale copy of parish council minutes for web site
- Attended meeting with Chairman
- Attended NP Committee meeting with Sian Farrier
- Produced end of year accounts and delivered them with appropriate documentation to the Parish Council's internal auditor Alan Walden
- Arranged with Knibbs to roll playing field and add top soil where appropriate
- Attended Management Meeting with Councillors and distributed action list
- Reported sewage problem in Butcher's Lane to CBC

### **Neighbourhood Development Plan- Steering group report**

Cllr Williams reported on progress:-

Since the last parish council meeting the numerical results from the recent questionnaire have been published and presented to an open meeting of the Steering Group held on 16<sup>th</sup> April. These are also available on the parish council web site.

Sian Farrier from Central Bedfordshire Council is supporting the work of the Steering Group and we had a meeting with her recently. We looked at the percentage response to the questionnaire, which she considered to be good. However we are going to look at the level of response from younger residents against the demographics in the 2011 census returns and may undertake further consultation in another format with that element of the community.

There was a strong indication in questionnaire responses that the natural environment is of great importance to both Wrestlingworth & Cockayne Hatley residents. We have therefore agreed with CBC that a Green Infrastructure Plan will be undertaken for us by Bedfordshire Rural Communities Charity. This will sit alongside the Neighbourhood Plan and will identify important areas of the natural environment.

The Steering Group will also be looking at Local Green Space designation as a way to provide special protection against development in green areas of particular importance to the local community.

The next meeting of the Steering Group will be on 19<sup>th</sup> May when we shall prioritise the tasks outlined in this report.

### **Planning**

Cllr Turner informed the Council that there were new plans for the Home farm Development. He was concerned over the fact that the new plans were so similar to the previous plans they should be done as amendments. He said that he would contact Samantha Boyd at CBC to investigate further and report back. Cllr Turner also discussed the proposed retrospective plans for 30 High Street, WW which were to be agreed to. **Action CT**

See appendix B

### **Finance**

Payments Approved - See appendix A.

The Annual return for the year ending 31<sup>st</sup> March 2015 was signed by the Chairman.

### **Equality Issues**

No issues to report

### **Correspondence**

Magazines and journals passed on to Councillors.

### **Parish Facilities**

It was agreed that repairs to the War Memorial should go ahead.

### **Date of Next Meeting – 22<sup>nd</sup> June 2015**

There being no further business, the meeting closed at 9.45pm

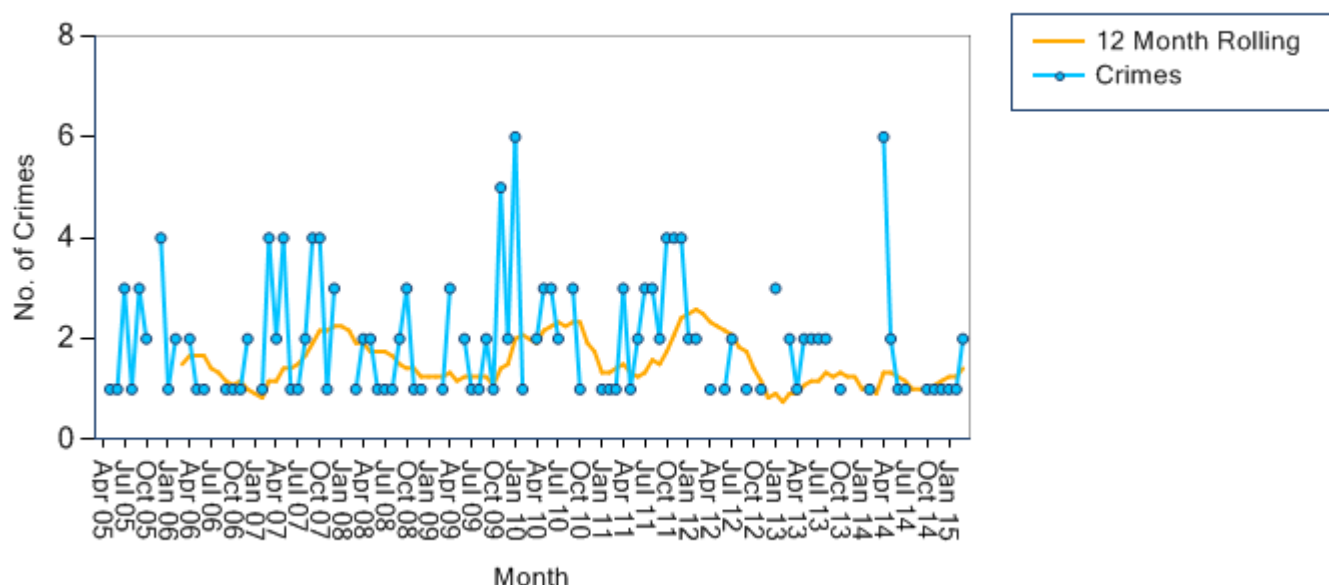
**Appendix A****Financial Report – May 2015**

The following accounts are to be paid and I need to request the council's endorsement.

April & May	E-on D/Debit		170.99
April & May	Clerk's Salary D/Debit		
April & May	Clerk's expenses		141.59
April & May	D J Granger		1,851.3 0
April & May	BATPC – affiliation fee		159.00
April & May	Hall Hire		28.00
April	VES – traffic cones		31.50
April	Central Bedfordshire Council	18,944.0 0	
April	Knibbs Horticulture		50.00
May	Zurich Insurance		718.83
April	Clerk salary for NP meeting		32.51
May	Robin Barratt – skip hire for Village tidy up day		456.00
May	VES – NP printing		20.40

**Appendix B**

## Appendix C

**Wrestlingworth and Cockayne & Hatley Annual Report – 2014/2015**

All	1
All	1

**Crime Type Breakdown in last 12 months**

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	6	2	1	1			1	1	1	1	1	2	17	1.42
Financial Year: 2013/2014	1	2	2	2	2		1				1		11	0.92
Financial Year: 2012/2013	1		1	2		1		1		3		2	11	0.92
Financial Year: 2011/2012	3	1	2	3	3	2	4	4	4	2	2		30	2.50
Financial Year: 2010/2011	2	3	3	2		3	1			1	1	1	17	1.42
Financial Year: 2009/2010	3		2	1	1	2	1	5	2	6	1		24	2.00
Financial Year: 2008/2009	2	2	1	1	1	2	3	1	1			1	15	1.25
Financial Year: 2007/2008	2	4	1	1	2	4	4	1	3			1	23	1.92
Financial Year: 2006/2007	2	1	1			1	1	1	2		1	4	14	1.17
Financial Year: 2005/2006		1	1	3	1	3	2		4	1	2		18	1.50

**Crime breakdown for each of the following offences****Domestic Burglary**

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	6	2	1	1			1	1	1	1	1	2	17	1.42
Financial Year: 2013/2014	1	2	2	2	2		1				1		11	0.92
Financial Year: 2012/2013	1		1	2		1		1		3		2	11	0.92

Financial Year: 2011/2012	3	1	2	3	3	2	4	4	4	2	2		30	2.50
Financial Year: 2010/2011	2	3	3	2		3	1			1	1	1	17	1.42
Financial Year: 2009/2010	3		2	1	1	2	1	5	2	6	1		24	2.00
Financial Year: 2008/2009	2	2	1	1	1	2	3	1	1			1	15	1.25
Financial Year: 2007/2008	2	4	1	1	2	4	4	1	3			1	23	1.92
Financial Year: 2006/2007	2	1	1			1	1	1	2		1	4	14	1.17
Financial Year: 2005/2006		1	1	3	1	3	2		4	1	2		18	1.50

### Burglary other

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	2	1		1							1	1	6	0.50
Financial Year: 2013/2014														
Financial Year: 2012/2013								1					1	0.08
Financial Year: 2011/2012							1	1		1			3	0.25
Financial Year: 2010/2011											1		1	0.08
Financial Year: 2009/2010	1									1			2	0.17
Financial Year: 2008/2009	1	2			1	2		1	1				8	0.67
Financial Year: 2007/2008	1	2				2							5	0.42
Financial Year: 2006/2007		1						1					2	0.17
Financial Year: 2005/2006		1		2		1	1						5	0.42

### Vehicle Crime

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	2	1					1			1			5	0.42
Financial Year: 2013/2014			2				1						3	0.25
Financial Year: 2012/2013														
Financial Year: 2011/2012	1			1	1								3	0.25
Financial Year: 2010/2011		1				1							2	0.17
Financial Year: 2009/2010	1		1	1	1				1				5	0.42
Financial Year: 2008/2009	1						1						2	0.17
Financial Year: 2007/2008				1									1	0.08
Financial Year: 2006/2007	2						1		1		1		5	0.42
Financial Year: 2005/2006				1	1	2			2				6	0.50

### Theft other

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	1								1			1	3	0.25
Financial Year: 2013/2014		2											2	0.17
Financial Year: 2012/2013			1						1		1		3	0.25
Financial Year: 2011/2012			1				1	1	1		1		5	0.42
Financial Year: 2010/2011	1			1		1				1		1	5	0.42
Financial Year: 2009/2010								1	1	3	1		6	0.50
Financial Year: 2008/2009				1									1	0.08
Financial Year: 2007/2008			1		2		2	1	1			1	8	0.67
Financial Year: 2006/2007						1						2	3	0.25
Financial Year: 2005/2006							1		1				2	0.17

### Criminal Damage

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015														
Financial Year: 2013/2014					2								2	0.17
Financial Year: 2012/2013	1			1		1				1		1	5	0.42
Financial Year: 2011/2012	1	1	1	2	1			1	1		1		9	0.75
Financial Year: 2010/2011		1											1	0.08
Financial Year: 2009/2010	1					2		1		2			6	0.50
Financial Year: 2008/2009														
Financial Year: 2007/2008	1	2				1	1						5	0.42

Financial Year: 2006/2007										1			1	2	0.17
Financial Year: 2005/2006			1											1	0.08

### **Theft of motor vehicle**

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015							1						1	0.08
Financial Year: 2013/2014														
Financial Year: 2012/2013														
Financial Year: 2011/2012				1									1	0.08
Financial Year: 2010/2011														
Financial Year: 2009/2010									1				1	0.08
Financial Year: 2008/2009							1						1	0.08
Financial Year: 2007/2008														
Financial Year: 2006/2007									1		1		2	0.17
Financial Year: 2005/2006					1								1	0.08

### **Theft from motor vehicle**

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Avg
Current Financial Year: 2014/2015	2	1								1			4	0.33
Financial Year: 2013/2014			2				1						3	0.25
Financial Year: 2012/2013														
Financial Year: 2011/2012	1				1								2	0.17
Financial Year: 2010/2011		1				1							2	0.17
Financial Year: 2009/2010	1		1	1	1								4	0.33
Financial Year: 2008/2009	1												1	0.08
Financial Year: 2007/2008				1									1	0.08
Financial Year: 2006/2007	2						1						3	0.25
Financial Year: 2005/2006				1		2			2				5	0.42

### **Year to date crime**

Crime Type	Recorded Crime	
	16/05/13 to 08/05/14	16/05/14 to 08/05/15
<a href="#">Violence without Injury</a>	2	0
<a href="#">Burglary Dwelling</a>	1	4
<a href="#">Burglary - Non Dwelling</a>	3	3
<a href="#">Vehicle Offences</a>	5	2
<a href="#">Other Theft</a>	1	2
<a href="#">Criminal Damage</a>	2	0
<a href="#">Miscellaneous Crimes Against Society</a>	1	0
<b>Total</b>	<b>15</b>	<b>11</b>

The chart shows the number of recorded crime in Wrestlingworth and Cockayne & Hatley is lower than the same time last year.

### **Good news stories**

The Police Community support officers have taken part in various events in the past year in Wrestlingworth and Cockayne & Hatley; most recent being the OP VISION in both villages at the beginning of April. (Full OP VISION report attached showing results from the day.)

In December 2014 my colleague and I letter dropped certain roads in Wrestlingworth with crime prevention material especially aimed at the shorter days and Christmas time when many people



will have valuables/presents within their vehicles and property. Report was sent to the town council with results.

I have done various bike marking events one of which was on the 30/09/2014 where 3 bikes were property marked and 7 OP CAPS screws were used to put onto vehicle number plates to prevent people from removing/stealing them.

- With the summer fast approaching I plan to do more events like this especially with the local neighbourhood watch group who have helped me with the OP VISION event and are keen to plan more days where we can work together.

### **Recent Crime figures since the last council meeting date of 16/03/2015**

Crime Type	Recorded Crime		Solved Crimes	
	16/03/14 to 08/05/14	16/03/15 to 08/05/15	16/03/14 to 08/05/14	16/03/15 to 08/05/15
Burglary Dwelling	0	2	0	0
Burglary - Non Dwelling	3	1	0	0
Vehicle Offences	2	0	0	0
Other Theft	1	0	0	0
Miscellaneous Crimes Against Society	1	0	1	0
<b>Total</b>	<b>7</b>	<b>3</b>	<b>1</b>	<b>0</b>

### **The following crimes have been recorded within the time period**

- **17/04/2015 – Burglary in a dwelling in THE HIGH STREET WRESTLINGWORTH –** Unknown offenders have entered the rear of the property via a cat flap. They have used their hands to get the keys through the flap, and then opened the door with the key. Untidy search has been conducted and jewellery was taken.
- **10/04/2015 – Burglary in a dwelling in THE HIGH STREET WRESTLINGWORTH –** Unknown offenders have used a sharp implement to force open patio doors at the rear of the property. Once entry was gained, the offenders have been disturbed by the owner and they have then made off from scene.
- **27/03/2015 – Burglary other than a dwelling in THE HIGH STREET WRESTLINGWORTH –** Unknown offenders have entered some stables and stolen 3 Horse saddles.

## **Operation Vision**

### **Wrestlingworth and Cockayne & Hatley**

#### **Tuesday 7<sup>th</sup> April 2015**

**All recorded crime in Wrestlingworth and Cockayne & Hatley in the last 12 months (Compared to previous years)**

Financial Year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Current Financial Year: 2014/2015	6	2	1	1			1	1	1	1	1	2	17
Financial Year: 2013/2014	1	2	2	2	2		1				1		11
Financial Year: 2012/2013	1		1	2		1		1		3		2	11
Financial Year: 2011/2012	3	1	2	3	3	2	4	4	4	2	2		30
Financial Year: 2010/2011	2	3	3	2		3	1			1	1	1	17
Financial Year: 2009/2010	3		2	1	1	2	1	5	2	6	1		24
Financial Year: 2008/2009	2	2	1	1	1	2	3	1	1			1	15
Financial Year: 2007/2008	2	4	1	1	2	4	4	1	3			1	23
Financial Year: 2006/2007	2	1	1			1	1	1	2		1	4	14
Financial Year: 2005/2006		1	1	3	1	3	2		4	1	2		18

### **Community engagement**

The local PCSO's took part in an Op Vision in Wrestlingworth and Cockayne & Hatley between 13:30 and 15:00 hours on the 07/04/2015.

#### **Wrestlingworth**

The mobile police station was parked in the memorial hall car park in Church Lane for the duration. There was an opportunity for members of the public to ask questions and to pick up some free crime prevention advice.

Whilst one of the PCSO's was at the mobile police station, there were 9 members of the public who attended and were given crime prevention packs.

We had a Wrestlingworth resident from neighbourhood watch join us for the duration door knocking with one of the PCSO's.

The police crime commissioner Olly Martins also attended Wrestlingworth and joined the PCSO's for some door knocking.

The PCSO'S signed up 6 new members for Ringmaster and it was nice to see that the majority of the village were already signed up from previous police events from last year.

The following roads were patrolled and door knocked by the PCSO's:

- **Braggs Lane** – 20 houses visited – 10 of which the residents were spoken to.
- **Church Lane** – 26 houses visited – 12 of which residents were spoken to.
- **The High Street** – 44 houses visited – 24 of which residents were spoken to.

#### **Cockayne & Hatley**

Two PCSO's spent the duration in Cockayne & Hatley.

21 packs were handed out to residents. Foot patrol was conducted as well as a small surgery in Hatley Road where 9 members of the public were spoken to.

## Appendix D

**FINANCIAL STATEMENT AT 31 April 2015**

	<b>2015/16</b>			<b>2013/14</b>	<b>2014/15</b>
	<b><u>Year to date</u></b>	<b><u>Variance</u></b>	<b><u>Catherine's Budget</u></b>	<b><u>Actual</u></b>	<b><u>Actual</u></b>
<b>Income</b>					
Precept	18944	0	18944	21122	19000
Interest	2	18	20	26	28
Grass Cutting Contribution	0	352	352	352	353
VAT refund		1000	1000	581	1889
<b>Total Income</b>	<b>18946</b>	<b>1370</b>	<b>20316</b>	<b>22081</b>	<b>21270</b>
<b>Expenses</b>					
Grass and Hedge cutting	1851	3649	5500	3468	5354
Grants (see below)	750	-500	250	3350	3226
Clerk's salary	576	3654	4230	2463	3141
Clerk's expenses	142	183	325	288	312
Lighting - electricity	171	1029	1200	1023	1023
Lighting - maintenance	129	271	400	258	323
General Maintenance		100	100		42
Churchyard Maintenance		2000	2000		1063
Church Clock Maintenance		280	280	259	266
Playground Maintenance		10000	10000	114	114
Brook Maintenance Fund		10000	10000		
Notice Board		0	0		
War Memorial		425	425		
Insurance	719	0	719	1430	697
Playing field lease		360	360	1080	
Amenity Field lease		120	120		240
Allotment lease and set up		2500	2500		
Accountants fees		270	270	120	281
Affiliation Fees	159	141	300	258	270
British Legion	25	0	25	30	25
Memorial Hall Hire	24	96	120	122	114
Millenium Garden		100	100		18
Parish Tidy Up	456	0	456	312	312
Neighbourhood Plan	40	1960	2000		246
Defibrillator set up & maint.		1500	1500		
Election expenses		120	120		
Training expenses		500	500		90
NI Tax		0	500	0	10
Web site	100	0		130	100

Total Expenses	5142	38758	44300	14705	17267
<b>Surplus</b>	13804	-37388	-23984	7376	4003
<b>RESERVES</b>					
Bank brought forward	48291		48293	40915	51328
(Deficit)/Surplus for period	13804		-23984	7376	4003
Bank carried forward	62095		24309	48291	55331
<b>GRANTS PAID IN YEAR</b>					
Village Link	150		150	600	150
Wrestlingworth Pre School/PTA	500			500	500
Wrestlingworth Memorial Hall				1000	
St Johns Church				1000	
St Peters Church					
Potton Town Council re Gypsy site				150	
Marias Ensemble	100		100	100	100
TBA					
	<u>750</u>		<u>250</u>	<u>3350</u>	<u>750</u>

**IMPORTANT NOTES**

- 1 It is not anticipated that the provision for the Brook will be spent this year but we need to put monies aside
- 2 The Playground budget is very provisional and grants will be available
- 3 Churchyard Maintenance relates to Wrestlingworth Balaam costs of £1063 carried over from last year
- 4 Grass cutting varies according to number of cuts and amount of hedgecutting