

WRESTLINGWORTH AND COCKAYNE HATLEY PARISH COUNCIL

MINUTES of the Wrestlingworth and Cockayne Hatley Parish Council Meeting held at Wrestlingworth Memorial Hall on 6th November 2025 at 7.30pm

Present: Chair Cllr J Kirkpatrick, Cllr L Chapman, Vice-Chair Cllr M Wilson, CBC Cllr A Zerny, Cllr T Nicholson, C Dear (clerk) & 6 members of the public

Apologies: CBC Cllr T Wye & Cllr A Ewens

Open Forum: A member of the public enquired after a tree on their property which needs attention due to ivy growth. Cllr Zerny suggested they contact their housing association in the first instance to seek advice. The condition of the railings along the High Street was also mentioned. The Chairman said that an audit of the railings in the village was being made by a member of the Council. **ACTION AE.** Feedback from the T-Junction improvements was to be followed up by the clerk. **ACTION CD**

The Chairman asked Cllr Zerny for help regarding the legal situation and the allotments. He stressed that the lease had been with the CBC solicitors for over a year with no action to date. He added that a grant for allotments had been awarded to the Council but that if the lease is not finalised it would have to be returned. **ACTION AZ & TW**

Ethics and Standards Code: None

Minutes of Previous Meeting & Matters Arising

The minutes of the Parish Council meeting held on 4th September 2025, having been previously circulated, were approved and signed by the Chairman.

Chairman's Report

1. Continued to chase allotment lease via email solicitors and CBC
2. Responded to questions regarding overhanging trees with a parishioner
3. Responded to questions from a parishioner regarding un-authorised tree cutting at Tree Nursery Gardens. Followed up on same issue with CBC
4. Liaised with various parties regarding Millenium Garden shrub growth
5. Liaised with a parishioner and CBC regarding dog poo bins and Fixmystreet app
6. Discussed tree pruning in footpath adjacent to amber Lodge with a parishioner via telephone
7. Notified the clerk of a streetlamp requiring attention via email
8. Re-raised issue of the hole in the pavement at the corner of Alexander Road on Fixmystreet. Cllr Zerny to expediate issue as the hole is now becoming a public safety issue. **ACTION AZ**

Clerk's Report

1. Forwarded relevant emails including parish crime statistics to Parish Councillors and dealt with general queries.
2. Completed agenda, budget and financial statement for November's meeting.
3. Reconciled bank statement with income and expenditure and transferred £6,000 to cover November & December's outgoings.
4. SAGE – transactions added to end of October
5. Updated parish website with copy of draft minutes and agenda

6. Completed weekly checks of defibrillator/housing in Wrestlingworth with no issues to date
7. Sent planning applications to Councillors.
8. VAT return claimed for August, September & October
9. Requested that Parish Council websites take over hosting the parish .gov.uk domain
10. Responded to representative of Lousy Bush regarding a grant for a new pond liner
11. Liaised with electrician & Councillors regarding faulty light on Eyeworth Rd
12. Inspected fallen tree at churchyard extension, took photos and arranged for its removal with tree surgeon
13. Liaised with Npower regarding outstanding invoice from 2022 and inability to access current invoices
14. Contacted CBC regarding tree issues at play area
15. Asked volunteer to have a look at Millennium Garden issue in relation to the garages
16. Supplied bank account statements to support grant application

PLAY AREA – Cllr Chapman informed the Council that she had:

1. Inspecting playground and emptying bins on a regular basis
2. General overview of the play equipment and area
3. Clearing branch debris
4. Follow up emails with CPM Playgrounds
5. Raising additional repairs with JKM and CPM for clarification

MILLENNIUM GARDEN AND BROOK MAINTENANCE

See Chairman's report

HIGHWAYS - No Highways report available.

SUSTAINABILITY & GREEN ISSUES –

1. Village tidy up 2026 confirmed for 28Feb/1Mar with PWWG. Again a 2-day event I will liaise with the PWWG to set the timetable for planning and communicating to request volunteers.
2. RICE – River Ivel Community Energy – No update to report
3. Carbon Literacy. I have been in touch with the CBC Sustainability Officer in response to the CBC free training being offered for community leaders. I am unable to attend the current planned training and have asked to be included in a future event.
4. Aircraft Noise – Nothing new to report

WEBSITE AND COMMUNICATIONS - Cllr Wilson informed the Council of the following:

1. Various posts made on Village Website & Facebook page as required, including.
 - a. Alexander Road Path Issue
2. Provide update for Village Link communications
3. Agree to attend Remembrance Service on behalf of Parish Council

COMMUNITY AND CULTURE – Cllr Nicholson informed the Council that:

1. Attended the New Councillor Training Course
2. Completed paperwork/quotes for the allotment grant and arranged payment
3. Spray-painted the hole that is on the pedestrian path on Alexander Rd.

Lease for allotment site

Cllr Kirkpatrick informed the meeting that the lease is currently with CBC while we wait for an update on site access.

Planning

The current Planning applications were discussed. **(Appendix C)**

Finance

1. Councillors approved the payment of invoices **(Appendix A)**
2. The Financial statement **(Appendix B)** was reviewed
3. The grant application from the PWWG for a grant of £350 for a new pond liner at the Lousy Bush Nature Reserve was approved.
4. The grant from Beds & Herts Emergency Critical Care Scheme will be discussed at a future meeting when more information regarding their finances is available.
5. It was agreed that the grant for the allotments would be moved from the High Interest Account into the 32-day notice account.

Any Other Business

Cllr Chapman informed the meeting that the metal gate at the bridleway near Tree Nursery Close is to be removed.

Cllr Chapman asked for the tree on Chapel Close near to the substation to be looked at due to its condition. **ACTION JK**

Articles for the Village Link

1. New Councillor required
2. Cambridge bus service from Wrestlingworth
3. Planned Tidy Up Day

The meeting closed at 8.30 pm

Date of Next Meeting – Thursday 6th November 2025 at 7.30pm at Wrestlingworth Memorial Hall

Appendix A

Payments for approval – September 2025

The following accounts are to be paid and the clerk requested the council's endorsement.

October	Clerk's Salary D/Debit		580.13
November	Clerk's Salary D/Debit		580.13
September & October	Clerk's expenses (Telephone, Internet, Stamps, stationery & printing)		30.00
October	SAGE – accounting software D/Debit – UK-01135506		56.40
November	SAGE – accounting software D/Debit – UK-01245333		56.40
October	T J Seymour – street lighting maintenance – S13032		64.50
August	Npower – D/Debit – IN13954690		328.30
September	Memorial Hall Hire - 716		34.00
September	Lloyds Bank charges		4.25
October	Lloyds Bank charges		4.25
September	Npower D/Debit – IN14160114		380.85
September	D J Granger Grass cutting – INV-026503		739.68
October	D J Granger Grass cutting – INV-026563		739.68
September	D J Granger Grass cutting – INV-026448		739.68
November	Magpas – Grant		200.00
September	CPM Playgrounds – INV-5639		492.00
September	Wilkinson tree specialists - 634		300.00
November	St Peter's Church – wreath		20.00
November	SLCC – affiliation fee		150.00
November	Town & Parish Council Websites		445.00
October	T J Seymour – street lighting maintenance – S13035		360.00

September	D J Granger – wild area CH		189.00
October	T J Seymour – street lighting maintenance – S13057		360.00

Appendix B

FINANCIAL STATEMENT AT 31 October 2025 with budget to March 2026

	<u>Year to 31 March 2026</u>			
	Actual to 31 October 2025	Proposed Budget for 2025/26	Expected outturn	Actual 2024/25
Income				
Precept	30,219.00	30,219.00	30,219.00	27,980.00
Interest	308.92	500.00	550.00	709.53
Grants received - Allotments	10,000.00			
Grass Cutting Contribution	806.30	806.30	806.30	
Insurance Claim				295.00
VAT refund to March 2025	363.32		363.32	483.60
Total Income	41,697.54	31,525.30	31,938.62	29,468.13
Operational Expenses				
Accountants fees & Sage	489.00	970.00	800.00	742.00
Affiliation Fees	227.00	402.00	402.00	402.00
Amenity Field lease		120.00	120.00	
Bank Charges	29.75	51.00	51.00	8.50
British Legion		20.00	20.00	20.00
Church Clock Maintenance		350.00	350.00	359.00
Churchyard Maintenance		300.00	300.00	395.00
Clerk's expenses	200.00	300.00	300.00	290.00
Clerk's salary	3,990.91	7,000.00	7,000.00	6,743.13
Defibrillator maintenance	300.00	300.00	300.00	300.00
Election expenses		2,000.00	0.00	
Electricity - street lighting	2,175.25	5,000.00	5,000.00	4,431.54
Electricity/lighting - maint	107.50	2,000.00	1,000.00	515.00
General Maintenance		1,200.00	1,200.00	
GDPR Data Protection		47.00	47.00	47.00
Grants (see below)	250.00	1,500.00	800.00	2,100.00
Normal Grass and Hedge cutting	5,705.10	9,000.00	7,750.00	9,713.90
Other grounds & tree work		1,000.00	300.00	1,310.94
Insurance	869.29	1,400.00	869.29	1,032.39
Memorial Hall Hire	90.00	180.00	180.00	180.00
Millennium Garden		580.00	100.00	66.20
Parish Tidy Up		600.00	600.00	540.00
Playing field Maintenance	112.00	1,500.00	550.00	264.00
Playing field lease		360.00	360.00	
Training expenses	35.00	100.00	70.00	

Appendix C

Application Ref	Date Submitted	Location	Works Proposed	PC Comment	Target Decision Date	Status
CB/25/01019/FULL	04/04/2025	Land and Buildings to the Rear of 51, High Street, Wrestlingworth, Sandy, SG19 2EP	Demolition of redundant outbuildings and construction of new dwelling with carport and garden store		30/05/2025	Granted
CB/25/01774/VOC	10/06/2025	Brook Farm, 94 High Street, Wrestlingworth, Sandy, SG19 2EJ	Variation of condition number 27 of planning permission CB/22/02491/FULL (Erection of 6 dwellings with access road following demolition of existing house). Variation sought to replace approved sheds to Plots 3-6 with outbuildings.		05/08/2025	Consultation Period
CB/25/02631/DOC	18/08/2025	45 High Street, Wrestlingworth, Sandy, SG19 2EP	Discharge of Condition 3 and 4 against planning permission CB/24/03269/FULL (Demolition of existing barn and erection of outbuilding for use as an annexe)		13/10/2025	Discharge of Condition Decision Released
CB/25/02354/DOC	22/07/2025	4 High Street, Wrestlingworth, Sandy, SG19 2EW	Discharge of Condition 3 against planning permission ref. CB/22/03221/FULL (Extension to the front of the property, a larger conservatory to the rear and a porch to the side)		16/09/2025	Discharge of Condition Decision Released